

ELTISLEY PARISH PLAN

Steering Group Meeting Tuesday, 31 October, 2006

MINUTES

PRESENT: Roger Pinner (Chairman Eltisley Parish Council), Charlotte Freeman, (Vice.C. Elt P.C.) Cathie Kamper (Eltisley & Croxton W.I.), Anne Pettifor, Pat Pinner, Peter Thwaites (Neighbourhood Watch)

APOLOGIES: None received

MINUTES: Having been circulated were taken as read

MATTERS ARISING: Since the last meeting members had been circulated with five suggestions for a front cover and made their selection. Also, Pat had e-mailed Gail with minor amendments, and a new question to be inserted regarding Neighbourhood Watch. Members had received a proof of the questionnaire, and Parish Councillors had been sent one and asked for their comments. All felt the layout and presentation of the questionnaire was good.

PLAN: Minor amendments to the questionnaire prior to printing were as follows:-
1. Letter inside front cover to start "Dear Fellow Residents"
2. Following Roger's name add 'Chairman Eltisley Parish Council' and his phone number 01480 880122
3. Under 'What Happens Next' change to read 'A public meeting.....'
4. Q 46 Add 'Tick for Yes, Cross for No' Remove word 'not' from question.

An e-mail had been received from Mike Cropley with his comments, he felt Q27 was a leading question and reference to the school should be deleted. After some discussion it was agreed to leave the question as it was, as a lot of thought and discussion had gone into this at previous meetings.

Cathie had several volunteers from the WI for delivering and collecting the questionnaires. Pat had drawn a map of the village and listed all the houses. Delivery areas were agreed and volunteers allocated as follows:-

St.Neots Road	Charlotte Freeman
Topham Terrace	Pat Pinner
The Green North side	Roger Pinner
Papley Grove and North East Farm	Jean Lines
Lion House and St. Thomas	Maureen White
The Green East side	Cathie Kamper
The Green Cross path	Alex (The Vicar)
Greenfields	Anne Pettifor + another
Caxton End North)	WI Members:- Inez, Roz, Mary,
Caxton End South)	Sharon, Liz and Carole
Caxton End Farm End	Shirley Cowdrey
Meadow View	Peter Thwaites
Potton End	Angela Webb

It was suggested collectors should try and speak to householders when delivering to encourage them to complete the questionnaire. Charlotte would compose instructions for Collectors with regard to what was expected of them

It was hoped to have the final printed questionnaire by 8th November to get out to Collectors. The completed questionnaires to be back to Pat Pinner by Tuesday 28th November.

Pat would inform Gail of the timescale and also check that she would send copies to the stakeholders for their information.

NEXT MEETING: It was thought there would be no need to meet until the New Year when, hopefully, we would have results of the questionnaire to look at.